

Expense/Income Account	Plan £	Projected £	Variance £
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Employees			
Gross Pay	410,245	425,805	15,560
LG Pensions	95,756	100,377	4,621
National Insurance	38,584	36,264	(2,320)
Misc Allowances	820	820	0
Holiday Pay	0	1,050	1,050
Agency Staff - Cardiff Works	0	7,158	7,158
Staff Training Expenses	0	1,010	1,010
Apprenticeship Levy	0	1,617	1,617
Employer & Public Liability Insurance	550	550	0
Employer Costs Contingency	(10,000)	-10,000	0
Employees Total	535,955	564,651	28,696

Premises			
Repairs Alterations & Maintenance	10,000	12,346	2,346
Security Measures	5,500	6,443	943
Rodent & Pest Control	350	400	50
Grounds Maintenance	1,500	1,380	(120)
Waste Disposal Services	0	228	228
Fire Management/Protection	2,500	2,900	400
Maintenance Contracts	10,000	11,420	1,420
Electricity	22,000	22,000	0
Gas	6,000	6,000	0
National Non Domestic Rates	176,000	181,185	5,185
Water Rates	7,000	7,000	0
Security Services	300	300	0
Cleaning Materials	300	300	0
Refuse Collection/Bulk Containers	1,500	1,500	0
Contract Cleaning	9,200	9,200	0
Window & Flue Cleaning	200	200	0
Specialist Waste Disposal	600	350	(250)
Insurance	2,500	2,500	0
Premises Total	255,450	265,652	10,202

Transport			
Hire of Transport CTS	500	500	0
Public Transport - Staff Use	600	600	0
Car Allowances	150	175	25
Travel Expenses	150	100	(50)
MV Hire Ins Prems	0	8	8
Transport Total	1,400	1,383	(17)

Expense/Income Account	Plan £	Projected £	Variance £
Supplies & Services			
Equipment & Materials	0	50	50
Signs - New & Repairs	500	0	(500)
Translation Costs	0	535	535
Conservation	10,000	27,500	17,500
Vending Machines - Purchase	1,500	817	(683)
Catering Sundries	1,500	1,000	(500)
Uniforms/Protective Clothing	100	100	0
General Printing & Stationery	600	500	(100)
Photocopiers	500	500	0
Photocopying Materials	0	70	70
Welsh Translation	1,500	1,500	0
Audit Fee	2,300	2,000	(300)
Archiving/Storage Service	500	500	0
Consultants Fees	0	3,800	3,800
Central Telephone Exchanges	4,200	2,010	(2,190)
Telephones	1,500	900	(600)
Postages	500	450	(50)
Internet Charges	200	628	428
Hardware Purchase	0	477	477
IT Consumables	200	200	0
Software Licences & Mtnce Agrmts	4,250	4,594	344
Subscriptions	475	572	97
Public Liability Insurance	1,020	1,020	0
Miscellaneous Insurance	700	700	0
Supplies & Services Total	32,045	50,423	18,378

Expense/Income Account	Plan £	Projected £	Variance £
Support Services			
Accountancy	6,500	6,500	0
Income Recovery	300	280	(20)
Payroll	200	180	(20)
Payments	500	440	(60)
Audit	1,200	530	(670)
Procurement	500	400	(100)
SAP Support	3,000	3,000	0
ICT Services	8,000	8,000	0
Human Resources	7,200	7,200	0
Legal	500	500	0
Support Services Total	27,900	27,030	(870)
Gross Expenditure	852,750	909,139	56,389

Income			
Other Grants	(9,000)	(9,000)	0
Wellcome Trust Grant	(70,000)	(82,688)	(12,688)
Contributions from Reserves	(25,000)	(25,000)	0
Publications General	(2,000)	(600)	1,400
Sale of Photocopies	(2,000)	(1,500)	500
Conservation Income	(15,000)	(15,000)	0
Sale of Food	(5,000)	(5,500)	(500)
Course Fees	(250)	(500)	(250)
Search Fees	(4,000)	(4,000)	0
Royalties	(5,000)	(5,000)	0
Hire Of Specialist Rooms	(50,000)	(55,000)	(5,000)
Sundry Charges & Income	(10,000)	(12,995)	(2,995)
Donations	(500)	(500)	0
Interest	(1,000)	(1,000)	0
Income Total	(198,750)	(218,283)	(19,533)

Total Net Budget	654,000	690,856	36,856
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